***(BHC/Bank Name Here can Entertain Logo)***

(Date here)

**Important Notice Regarding**

**Issuance of Quarterly Self-Directed IRA Statements**

Dear Valued Shareholder:

***(BHC/Bank Name Here)*** has enclosed your prepared quarterly Self-Directed IRA statement showing the number of common shares owned within your Self-Directed IRA. Purchases within your Self-Directed IRA have been recorded in book entry form on the records of (***BHC/Bank Name Here)***. This means that shares have not been printed out but kept by the **(BHC/Bank Name Here)** for the safe keeping of your shares, as custodian, provides improved security, facilitate transferability, and be more environmentally friendly.

Please note that as documented when opening your account that on either closing of the Self-Directed IRA account or in case of distributions you will be provided your actual certificates in printed form. As a reminder, shares held in a Self-Directed IRA can still be voted at shareholder meetings, receive dividends, accept continual contributions.

Please verify your existing shares of common stock to your records. On the reverse side are “Frequently Asked Questions” for your convenience offering an expanded understanding of shares held in ledger form. Please don’t hesitate to contact your **(personal bank/name here)** directly at ***(Phone Number)*** or via email at ***(email address)*** if you have questions or require further assistance.

Thank you for your continued support!

Warmest Regards,

President/CEO or Designate

***(BHC/Bank Name Here can Entertain Logo)***

**FREQUENTLY ASKED QUESTIONS**

**Why is *(BHC/Bank Name Here*) issuing paper common stock certificates for SDIRAs?**

Paper certificates can be easily lost, stolen or destroyed, and expensive to replace. Book entry shares cannot be lost, stolen or destroyed so you avoid the significant cost and effort involved in replacing lost, stolen or destroyed certificates.

**Are my other paper certificates I have still valid?**

Your paper certificates are still valid. We are only at this time doing ‘book entry’ for those certificates bought within a Self-Directed IRA. The statement of book entry shares is now the official record of the bank for your shares held within a Self-Directed IRA.

**How will this change affect me?**

You will not see any change until a transaction takes place, such as, you purchase more shares. At the time a transaction takes place that would have resulted in you receiving a stock certificate in the past, you will instead receive a transaction advice reporting the share transaction – similar to your bank statement.

**Can I request a paper stock certificate after I receive a statement?**

**NO**. ***(BHC/Bank Name Here)*** will not issue new or replacement stock certificates for Self-Directed IRA accounts.

**Does holding shares in book entry form have an effect on my dividends?**

No. Your dividends will not be affected by holding shares in book entry form, whether your account is set up for dividends to be reinvested in purchasing additional shares or paid to directly to the cash account of your Self-Directed IRA by check or by direct deposit.

**When will I receive statements?**

You will receive a transaction advice or confirmation detailing any activity affecting your book entry shares shortly after a transaction has taken place. You will also receive statements periodically no less than annually indicating the number of shares you hold. Plus, you can contact ***(BHC/Bank Name Here)*** to request an interim statement at any time. It is important to keep your statements for tax purposes.

**How can I buy or sell book entry shares through the bank’s shareholder transfer desk?**

If you elect a distribution your book entry shares will be converted to printed certificates.

**How do I transfer my book entry shares to another bank?**

The requirements for transferring ownership of book entry shares are the same as for certificated shares. For more information, please contact ***(Investor Relations, Bank Name Here)***.